



# UTAH LEGAL SERVICES



Committed to Equal Justice

## CLIENT INFORMATION SHEET

NAME			OTHER NAMES USED		
ADDRESS					
CITY	STATE	ZIP	GENDER F M		
HOME PHONE	WORK PHONE		OTHER PHONE		
SOCIAL SECURITY #	BIRTH DATE		RACE	MARITAL STATUS	

I declare that I am a <u>CITIZEN</u> of the United States.	OR	I declare that I am a <u>LEGAL IMMIGRANT</u> in the United States <u>OR</u> I am a <u>NON-CITIZEN</u> of the United States (if you are a legal immigrant, we must have copies of your immigration papers).
SIGNATURE:		SIGNATURE:
DATE:		Alien #: _____ DATE: _____

**INCOME AND ASSET INFORMATION:** Please give us information about yourself and any other person in your household who has income or assets. "Household" means everyone living in one place who shares all expenses. If you need space for more than 3 people, please use the back of this form.

NUMBER OF ADULTS (18+) IN MY HOUSEHOLD: 
 NUMBER OF CHILDREN IN MY HOUSEHOLD:

PERSONAL, INCOME AND ASSET INFORMATION	YOU (REQUIRED)	PERSON #2	PERSON #3
NAME – you must name all other household members who have income or assets	(as above)		
RELATIONSHIP TO YOU	(self)		
BIRTH DATE	(as above)		
WORK INCOME – current <i>monthly</i> amount <i>before</i> taxes	\$	\$	\$
DISABILITY and RETIREMENT INCOME – current <i>monthly</i> amount	\$	\$	\$
WELFARE and UNEMPLOYMENT BENEFITS – do NOT include Food Stamps	\$	\$	\$
CHILD / SPOUSAL SUPPORT RECEIVED – current <i>monthly</i> amount	\$	\$	\$
OTHER INCOME – Any other income such as rental income, etc. – total monthly amount	\$	\$	\$
EQUITY IN HOUSE OR LAND – NOT INCLUDING ONE HOME YOU LIVE IN. Equity means what would be left if you sold the property and paid off all the debts.	\$	\$	\$
EQUITY IN VEHICLES EXCLUDING ONE CAR PER DRIVER WITH INCOME; (amount from sale after debts are paid) of any other vehicle	\$	\$	\$
SAVINGS / CHECKING / LOANS / CASH ON HAND – List any cash, money in a bank account or loans/grants that do not have to be repaid for each person	\$	\$	\$
STOCKS / BONDS / CERTIFICATES OF DEPOSIT – current amounts	\$	\$	\$
CASH VALUE OF LIFE INSURANCE – amount you could get today	\$	\$	\$
RETIREMENT ACCOUNTS – amount you could get today	\$	\$	\$
PERSONAL PROPERTY – value of anything worth more than \$500	\$	\$	\$
ANY OTHER ASSETS OF EXTRAORDINARY VALUE – total amount	\$	\$	\$

**OPPOSING PARTY:** Please provide information about the person or entity with whom you are having a problem.

NAME			OTHER NAMES USED		
ADDRESS					
CITY	STATE	ZIP	GENDER F M		
PHONE #s			BIRTH DATE		
SOCIAL SECURITY #	ATTORNEY'S NAME				

**VERIFICATION:** By signing below, I verify that this information is true & complete. I will immediately inform ULS of any changes. I understand that ULS will keep this information confidential, except required disclosures to its funding sources and I authorize the release of information for this limited purpose.

SIGNATURE:	DATE:
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If we cannot contact you, please give us a **NAME** and **PHONE** for someone who will always be able to contact you:

**MORE HOUSEHOLD MEMBERS:** You can add information about 3 more household members here.

<b>PERSONAL, INCOME AND ASSET INFORMATION</b>	<b>PERSON #4</b>	<b>PERSON #5</b>	<b>PERSON #6</b>
<b>NAME</b> – please name all other household members who have income or assets			
<b>RELATIONSHIP TO YOU</b>			
<b>BIRTH DATE</b>			
<b>WORK INCOME</b> – current <i>monthly</i> amount <i>before</i> taxes	\$	\$	\$
<b>DISABILITY and RETIREMENT INCOME</b> – current <i>monthly</i> amount	\$	\$	\$
<b>WELFARE and UNEMPLOYMENT BENEFITS</b> – do NOT include Food Stamps	\$	\$	\$
<b>CHILD / SPOUSAL SUPPORT RECEIVED</b> – current <i>monthly</i> amount	\$	\$	\$
<b>OTHER INCOME</b> – Any other income such as rental income, etc. – total monthly amount	\$	\$	\$
<b>EQUITY IN HOUSE OR LAND– NOT INCLUDING ONE HOME YOU LIVE IN.</b> Equity means what would be left if you sold the property and paid off all the debts.	\$	\$	\$
<b>EQUITY IN VEHICLES EXCLUDING ONE CAR PER DRIVER WITH INCOME;</b> (amount from sale after debts are paid) of <b>any other</b> vehicle	\$	\$	\$
<b>SAVINGS / CHECKING / LOANS / CASH ON HAND</b> – List any cash, money in a bank account or loans/grants that do not have to be repaid for <i>each</i> person	\$	\$	\$
<b>STOCKS / BONDS / CERTIFICATES OF DEPOSIT</b> – current amounts	\$	\$	\$
<b>CASH VALUE OF LIFE INSURANCE</b> – amount you could get today	\$	\$	\$
<b>RETIREMENT ACCOUNTS</b> – amount you could get today	\$	\$	\$
<b>PERSONAL PROPERTY</b> – value of anything worth more than \$500	\$	\$	\$
<b>ANY OTHER ASSETS OF EXTRAORDINARY VALUE</b> – total amount	\$	\$	\$

**▼▼▼ OPTIONAL INFORMATION \*\* FILL THIS PORTION OUT ONLY IF SPECIFICALLY REQUESTED ▼▼▼**

**WAIVER OF FILING FEES:** This is the legal form that may be accepted by a judge in order to avoid having to pay filing fees and court costs, such as the cost of having a sheriff serve court papers. You need not fill out this information unless a Utah Legal Services staff member asks you to do so.

<b>RENT / MORTGAGE PAYMENT</b> - monthly	\$	<b>FOOD</b> – monthly	\$
<b>CHILD CARE EXPENSE</b> – monthly	\$	<b>INSURANCE</b> (health, car) – monthly	\$
<b>UNREIMBURSED MEDICAL EXPENSES</b> – monthly	\$	<b>AUTOMOBILE</b> (gas, maint., payments) – monthly	\$
<b>TELEPHONE</b> – monthly	\$	<b>OTHER UTILITIES</b> (gas, electric, water) – monthly	\$
<b>OTHER EXPENSES</b> – monthly	\$	<b>DEBTS OWED TO ME</b> - total due & payable	\$

**ASSETS OWNED:** If you own a home, any real property (such as farm land), or any valuable personal property, please describe it on the lines below and state your equity value (sale price minus outstanding debt and costs of sale) in it.

**INTEREST IN A BUSINESS:** Do you have an interest in any business or commercial venture?      YES      NO  
If you circled YES, please describe the interest(s) below.

**Ogden**  
298 24<sup>th</sup> St., #110  
84401  
801-394-9431  
Fax: 801-394-0430

**Salt Lake City**  
205 N. 400 W.  
84103  
801-328-8891  
Fax: 801-328-8898

**Provo**  
455 N. University #100  
84601  
801-374-6766  
Fax: 801-374-0960

**Cedar City**  
965 S. Main #3  
84720  
435-586-2571  
Fax: 435-586-1013

**St. George**  
229 E. St. George Blvd. #103  
84770  
435-628-1604  
Fax: 435-628-1693



**Toll-Free (outside of Salt Lake County): 1-800-662-4245**